



2017 RFF Grant Application

GUIDELINES

The Riot Fest Foundation considers applications from charitable organizations engaged in creative development and community-based enrichment programs that are consistent with the mission and objectives of the RFF. Currently, the RFF focuses its fund allocations on charitable organizations in Chicago's North and South Lawndale neighborhoods. Applications outside of this region are considered by invitation only.

The average grant allocation is between \$1,000 and \$5,000. All grant proposals are appreciated and recognized, but please understand that the RFF receives far more applications than it can accommodate.

FOCUS AREAS

In general, The Riot Fest Foundation likes to support programs in the areas of art, music, education, community enhancement and civic leadership.

The RFF funds only charitable, nonprofit organizations exempt from federal income taxation under section 501(c)(3) of the Internal Revenue Code. The RFF does **not** provide grants to individuals or religious or political causes.

PART I: ORGANIZATION

Organization Name:

Federal Tax ID:

Mailing Address:

City:

State:

Zip Code:

County:

Primary Grant Contact

First Name:

Last Name:

Title:

Email:

Phone:

Extension:

Executive Director/President

First Name:

Last Name:

Title:

Email:

Phone:

Extension:

PART II: PROJECT INFORMATION

Project Mission:

(Brief, one-sentence description)

Executive Summary:

(Paragraph summarizing the who, what, when, where, why, and how. 100 words.)

Amount of this Request:

(Ex: \$1,500)

Total Project Budget:

Annual Budget:

(Most recent)

Project Start Date:

Project End Date:

Please select the category that best describes your project:

1. Arts & Music
2. Education
3. Community
4. Youth Development
5. Other: (please specify)

Areas Served:

(List all geographic areas your project will serve. Example: North Lawndale, Little Village, Humboldt Park)

PART III: PROJECT EXPLANATION

In this section, please elaborate on the information you provided in Part II. Your responses should outline any information relating to the need your project is addressing as well as the projected outcome.

Project Explanation (75 character limit)

Describe in detail your (a) audience demographics, (b) # of people/size of audience, (c) geographic area served, and (d) how this population sample was identified.

Budget Explanation

Provide a detailed description of your project's expenses and income. Your organization must be able to demonstrate additional sources of funding (outside of this grant).

Project Execution

Please include specific activities, programs, events, primary employees, volunteers, etc. that will help you carry out your project's mission.

Project Results and Impact

How will you measure the outcomes of your project? What are the specific short and long-term impacts your project will have? Explain how the funds you are requesting are essential to fulfilling your organization's mission, and how you will evaluate its impact on the issue your project addresses.

Funding Plan

Explain how you will fund this project in the future once this grant is completed (if chosen). Include any financial impact that this grant will have on your organization and its overall budget.

Organization Oversight

As part of your application, please explain the oversight your organization has in place to ensure all funds are properly administered according to the IRS guidelines and your procedures for providing donor organizations with information verifying the proper administration and use of grants.

Form Attachments

Please send your proof of 501c3 to Info@RiotFestFoundation.org along with any other documents you feel are important to the acceptance of your organization's request for funding.